

2018/2019 Registration

*Registration for 2018/2019 will begin for returning families February 12th.
On February 26th, 2018, registration will open to the public.*

Please note, a child will be fully registered at Allegro Montessori School Inc. when all the following criteria are met:

- i. The on-line application is completed;
- ii. The non-refundable annual registration fee of \$100.00 per family is paid;
- iii. The non-refundable supply fee (and activity fee where applicable) is paid;
- iv. The tuition for the academic year is due in full on a prepaid basis and must be paid in one of the three following ways:
 - In full on or before May 1, 2018 paid by cheque, Payor's PAD agreement or credit card payment;
 - By two (2) equal installments that are dated May 1, 2018 and December 1, 2018 paid by cheque, Payor's PAD agreement or credit card payment; or
 - By ten (10) equal installments in *cheque or Payor's PAD agreement form only* with one (1) dated May 1, 2018 and the balance of nine (9) installments dated the first of each month from August 1, 2018 through April 1, 2019 inclusive.
- v. The on-line application is accepted, and confirmation email is sent by Head of School.

The \$100 per family registration fee and all activity and supply fees are non-refundable and must be submitted with the registration documents.

Fee Schedule for 2018/2019 School Year

Toddler Program Fees:

Class	Registration Fee	Supply Fee	Total Fees	Tuition Portion	2018-19 School Year Total
Monday to Thursday (9:00 a.m. – 11:45 a.m.) May start at 18 months	\$100.00	\$125.00	\$225.00	\$5,100.00 10 installments @ \$510.00, or 2 installments @ \$2,550.00	\$5,325.00

Students will be moved up to Half Days based on teacher recommendation, availability of place, and age.

Casa Program Fees:

Class	Registration Fee	Supply Fee	Total Fees	Tuition Portion	2018-19 School Year Total
Half Days (9:00 a.m. – 12:00 p.m.) Approximately 2.5 – 4 years	\$100.00	\$100.00	\$200.00	\$4,400.00 10 installments @ \$440.00, or 2 installments @ \$2,200.00	\$4,600.00
Half Days/Allegro-In-Between (9:00 a.m. – 3:30 p.m.) Approximately 2.5 – 4 years	\$100.00	\$200.00	\$300.00	\$7,500.00 10 installments @ \$750.00, or 2 installments @ \$3,750.00	\$7,800.00
Double Session (9:00 a.m. – 3:30 p.m.) Approximately 3.5 – 5 years	\$100.00	\$150.00	\$250.00	\$7,500.00 10 installments @ \$750.00, or 2 installments @ \$3,750.00	\$7,750.00
Full Day Session Kindergarten (9:00 a.m. - 3:30 p.m.) Approximately 4.5 – 6 years	\$100.00	\$150.00	\$250.00	\$6,400.00 10 installments @ \$640.00, or 2 installments @ 3,200.00	\$6,650.00

Lower / Upper Elementary Program (Years 1 to 6):

Class	Registration Fee	Activity Fee	Supply Fee	Total Fees	Tuition Portion	2018-19 School Year Total
Runs 8:45 a.m. – 3:30 p.m.	\$100.00	\$100.00	\$150.00	\$350.00	\$6,150.00 10 installments @ \$615.00, or 2 installments @ \$3,075.00	\$6,500.00

If a family has more than one child registered in the Elementary Program in the same year, there will be a reduction of 10% in the oldest child's tuition fees.

Extended Care Program:

Monthly Sign-Up

- Payable by post-dated installments:

A.M.	\$ 100.00
P.M.	\$ 150.00
A.M. & P.M.	\$ 250.00
LATE FEES	\$2.00 per minute/per child

Casual Rates

- Invoiced and payable monthly:

A.M.	\$ 8.00
P.M. 3:45 – 4:30	\$ 8.00 (picked up before 4:30)
P.M. 3:45 – 5:30	\$ 15.00 (picked up after 4:30)
LATE FEES	\$2.00 per minute/per child

Monthly post-dated cheques or signed Payor's PAD agreement must be provided for children registered for the monthly Extended Care Program. For children using the program on a casual basis, staff will keep track of actual use and monthly invoices will be issued. Payment is due within twenty (20) days of the invoice date.

Any student not picked up before 3:45 p.m. will attend the Extended Care Program and families will be charged accordingly.

Withdrawals & Tuition Balances:

There is a potential for certain relief of the annual tuition in the case of student withdrawal.

To withdraw, written notice must be given a minimum of one month (thirty days) before withdrawal. Such written notice must be addressed to the school office and to the attention of the Head of School of Allegro Montessori School Inc.

The date of the written notice of withdrawal will determine the percentage of the annual tuition that is due and to be retained. The following schedule outlines those amounts to be retained:

Allegro Montessori School Inc.			
Withdrawal - Schedule of Fees & Tuition Retained			
Registration Notes	Date of Written Notice for Withdrawal Received	% of Fees & Tuitions to be Retained	
		Fees	Annual Tuition
January to February - Registration & Deposit of Fees	After Registration & Prior to May 1	100%	0%
May 1 - Deposit of 1st Tuition Instalment	May 1 - July 31	100%	10%
	August 1 - 31	100%	20%
September - School Year Begins	September 1 - 30	100%	30%
	October 1 - 31	100%	40%
	November 1 - 30	100%	50%
	December 1 - 31	100%	60%
	January 1 - 31	100%	70%
	February 1 - 29	100%	80%
	March 1 - 31	100%	90%
	April 1 – June 30	100%	100%